



Nomination Form

Nomination of Person to be appointed as a member to the City of Matlosana Municipal Planning Tribunal (CoM MPT), in terms of Section 32 of the City of Matlosana Spatial Planning and Land Use Management by law, 2016 read together with Section 35 (1) of the Spatial Planning and Land Use Management Act, 16 of 2013.				
A. Personal Details				
Surname				
First Name				
ID or Passport Number				
Race (please tick)	African	Coloured	Indian	White
Gender	Male <input type="checkbox"/>	Female <input type="checkbox"/>		
Do you have a disability	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
If yes, Elaborate				
Are you a South African Citizen? (please tick)	Yes <input type="checkbox"/>	No <input type="checkbox"/>		
If no, what is your Nationality				
Work permit Number (if any)				
Do you hold a professional membership with any professional body, If yes provide information below (please tick)		Yes <input type="checkbox"/>	No <input type="checkbox"/>	
Professional body: (attach copy of membership)		Membership number		Expiry date
B. Contact Details				
Preferred language for correspondence				
Telephone number during office hours				
Preferred method for correspondence	Post <input type="checkbox"/>	Email <input type="checkbox"/>		
Correspondence contact details (in terms of the above)				

The purpose of this form is to assist the Municipality in selecting candidates to serve on the City of Matlosana Municipal Planning Tribunal. This form must be completed in full, accurately and legibly. All substantial information relevant to a candidate must be provided in this form. Any additional information may be provided on the CV. Candidates shortlisted may be requested to furnish additional information that will assist the Municipality to expedite the recruitment and selection processes, all information received will be treated with confidentiality and will not be used for any other purpose than to assess the suitability of the applicant.

C. Qualification (Additional Information may be provided on your CV and please cross X if the information is already on your cv)					
Name of institution	Name of Qualification				Year obtained
D. Work Experience (Additional Information may be provided on your CV)					
Employer	Position	From		To	
		Month	Year	Month	Year
If you were previously employed in local government, indicate whether any conditions exists that prevents your re-employment				Yes	No
If yes, provide the name of the previous municipality					
E. Disciplinary record					
Have you been dismissed formisconduct?		Yes <input type="checkbox"/> No <input type="checkbox"/>			
If yes, Name of municipality/institution					
Type of misconduct/transgression					
Date of resignation/disciplinary use finalised					
Award/Sanction					
Did you resign from your job on or after pending finalisation of the disciplinary proceedings? If yes, provide details on separate sheet		Yes <input type="checkbox"/> No <input type="checkbox"/>			
F. Criminal Record					
		Yes <input type="checkbox"/> No <input type="checkbox"/>			
If yes, state type of criminal act					
Date Criminal case finalised					
Outcome/Judgement					

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G. Reference (please cross X if information is on your cv)			
Name of referee	Relationship	Tel (Office Hours)	Cell Phone Number

DECLARATION	
<p><i>I hereby declare that all the information provided in this application and any attachments in support thereof is to the best of my knowledge true and correct. I understand that any misrepresentation or failure to disclose any information may lead to my disqualification or termination of my appointment in the tribunal</i></p>	
Signature :	Date :

I, _____ full names of nominee),

ID No (of nominee)_____ hereby declare that –

1. I am available to serve on City of Matlosana Municipal Planning Tribunal, AND

I am willing to serve as chairperson/deputy chairperson should the Council designate me

I am not willing to serve a chairperson or deputy chairperson

2. There is no conflict of interest, OR

I have the following interests which may conflict with the City of Matlosana Municipal Planning Tribunal and which I have completed on the declaration of interest form (declaration of interest form to be completed only after formally appointed)

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3. I am not disqualified in terms of Section 38 of the Spatial Planning and Land Use Management Act, 16 of 2013 to serve on the City of Matlosana Municipal Planning Tribunal and I authorise the City of Matlosana Municipality to verify any record in relation to such disqualification or requirement.

4. I undertake to sign, commit to and uphold the Code of Conduct applicable to members of the City of Matlosana Municipal Planning Tribunal.

Full Names of Nominee

Signature of Nominee

Date:

Place:

Check List (Please tick)	
Certified copies of qualifications and registration certificates indicating registration with the relevant professional body or voluntary association.	
Do you have experience of Spatial Planning, Land Use Management and Land Development or the law related thereto?	
Attached curriculum vitae (not exceeding two (2) pages)	
Motivation by the nominator or self-nominator for the appointment of the nominee to the City of Matlosana Municipal Planning Tribunal (not exceeding one (1) page)	

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